



Passport Request Form

DATE _____ DATE OF TRAVEL (NEEDED BY) _____

TRAVELER'S NAME _____ PHONE # _____

DELIVERY ADDRESS _____

COMPANY NAME _____ ASSISTANT NAME _____

E-MAIL ADDRESS _____ ALTERNATE PHONE # _____

DISCLAIMER

Sam's Passport Inc. will not be held liable for any events beyond our control that will delay the issuance of the applicant's passport due to the US Dept. of state delay or overnight shipping delay by a third party. Sam's service fees and the US Passport fees will not be refunded in the event that the issuance of the passport is delayed. Please keep in mind, when dealing with the US passport agency, notification of changes and protocol may change at little or no notice. Please sign here if you have fully read and accepted the terms of the disclaimer and are ready to process your passport application.

Applicant's Signature _____

PASSPORT SERVICES

RENEWAL

**Please call our office to make an appointment to reserve a slot.
The US Department of State is only allowing us to submit ONE passport application per day.**

Passport Book Fee: \$209.53

Passport + Passport Card Fee: \$239.53

There is a 5\$ Money Order fee incurred for Sam's to provide on the applicant's behalf

Sam's Service Fee: \$400.00 - (Process takes 7 business days)

METHOD OF PAYMENT

CREDIT CARD # _____ EXP DATE _____ CVV CODE _____

BILLING ADDRESS _____

NAME ON CREDIT CARD _____ SIGNATURE (OF CARD HOLDER) _____

Total Payment = Passport Fee + Sam's Service Fee + Money Order Fee + Return Postage

RETURN POSTAGE – FedEx Overnight:

Priority Delivery = \$45.00 First Overnight = \$100.00 Saturday Delivery 75.00 International Delivery = \$100.00