



**CKGS Disclaimer Form**

**CKGS Application Centre Steps for Applicants**

**Disclaimer**

Please note that acceptance of an application is no evidence of approval of your application. Dispatch / return / collection of documents does not imply that your application is granted. The approval of your application is the sole prerogative of the Embassy / Consulate.

CKGS does not guarantee the outcome of any application, or the time within which, the outcome is achieved. All applications are adjudicated by the Embassy / Consulate. CKGS has NO role to play in the final decision NOR does CKGS control the type / term granted by the Embassy / Consulate. The Embassy / Consulate may also grant a lesser duration than the request of the Applicant. There will be NO refund or reduction in fees, irrespective of the status of the decision and / or if a lesser duration is granted by the Embassy / Consulate.

CKGS recommends that you do not purchase tickets and / or make accommodation nor any other bookings / costs which cannot be cancelled without cost prior to the issuance of the applied service.

It is the responsibility of the applicant to send the application in complete and accurate state in terms of Government forms, CKGS forms, choice of service type and category, payments and all forms and documents as per the relevant checklists. The onus of the data submitted is on you alone and CKGS will not be liable for the same.

You can track your status on the CKGS website [www.in.ckgs.us](http://www.in.ckgs.us). Please note that all communication will be by email on the email ID which you have mentioned on your application form. If you applied through third party then please ensure you liaise directly with your representative.

In case your application is not complete, including non payment / shortfall of payment you will be informed by email of the deficiency / s in the application. The application will be returned to the Applicant if the deficiency / s are not completed within the stipulated time frame and no fees will be refunded. In case the application is submitted by CKGS to the Embassy / Consulate and returned due to deficiency /s, no fees whatsoever will be refunded. Please refer to the Abandoned Policy in our Terms and Conditions.

The Embassy / Consulate reserves the right to call an Applicant for a personal interview or ask for additional document / s beyond what may be listed on the website [www.in.ckgs.us](http://www.in.ckgs.us) and which must be provided by the Applicant on the receipt of information to do so. The website [www.in.ckgs.us](http://www.in.ckgs.us) contains the required information in connection with the Services. The said website will be updated as per the instructions of the Embassy / Consulate and will change from time to time. Kindly continue tracking your status online. Dispatch / return of documents is also subject to the Postal / Courier Service Provider Terms and Conditions. If a pre-paid envelope has been provided by your own service provider, CKGS will not be responsible / liable for the same in any manner.

Except for the refund or reimbursements of fees as stated in the Refund Policy , CKGS would not be liable to the Applicant in any manner for any applications made, including liability in or under contract, negligence, tort, statute or otherwise howsoever and / or for any injury, death, loss or damage as a result of deficiency and / or delays and / or rejections of such applications for any reason on the part of the concerned Embassy / Consulate or transmission delays or loss of passport or documents due to act or default of the concerned postal / courier company.

Should you decide to avail the return courier facility from CKGS, the documents will be returned only to your registered present address or permanent address as specified in the courier order. In case of a change of address for the return courier, CKGS will be unable to assist with this change request and does not take any liability / responsibility for such claims that may arise.

No employee of CKGS has the authority whatever to change, amend, amplify or withdraw these Disclaimer terms and conditions.

This Disclaimer should be read in conjunction with the Declaration & Undertaking, Terms & Conditions, relevant Document Checklist and Forms and the Privacy Policy.

The information contained herein (including any accompanying document /s) is / are confidential and is /are intended solely for the addressee (s) only and may constitute privileged information.

If you have erroneously received this message, please immediately delete it and notify the sender. Also, if you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking any action in reliance on the contents of this message or any accompanying document /s is / are strictly prohibited and is / are unlawful. The organization is not responsible for any damage caused by a virus or alteration of the email by a third party or otherwise. The contents of this message may not necessarily represent the views or policies of CKGS.

Name of the Applicant as per passport

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Applicant