



CKGS Application Centre

CKGS Order Form (Visa)

(Applicants applying for Visa **by Walk-In or Postal/Courier** need to fill out and attach this form with supporting documents. Only one Order Form per applicant. Application without this form duly filled and signed cannot be processed)

Name of the Applicant: _____

Passport No: _____ Nationality: _____

Email: _____ Telephone: _____

CKGS Center as per jurisdiction (circle one):

Washington D.C. Atlanta Chicago Houston New York San Francisco

Please tick the appropriate boxes below

Application for Visa processing service

I hereby place my order with CKGS to process my Visa application. The service agreement is governed by the general terms and conditions of CKGS on www.in.ckgs.us. I have read the terms and conditions, have understood them and hereby agree to them. CKGS is not responsible for the grant or rejection of my Visa application.

Category (Please tick only one):	Business Visa	Transfer of Business Visa
	Conference Visa	Employment Visa
	Transfer of Entry Visa	Journalist Visa
	Medical Attendant Visa	Missionary Visa
	Student Visa	Art of Surrogacy Visa
	Transfer of Tourist Visa	Transit Visa

Visa Fees

Review fees at www.in.ckgs.us/processing-fees.shtml

A. Visa fee	USD
B. ICWF fee	USD 3.00
C. CKGS Service fee	USD 17.00
D. Reference fee - For Non-US Nationals and Citizens, Reference check for country citizenship - \$20	USD
E. Renunciation fee – (applicable only to those former Indian nationals who are renouncing their Indian Citizenship along with this visa application. Check date of naturalization). Please check the processing fees link (www.in.ckgs.us/processing-fees.shtml) for details of these charges.	USD
F. Penalty fee – (if applicable on renunciation of Indian Citizenship. Please refer to the penalty chart under the Renunciation section). Please check the processing fees link (www.in.ckgs.us/processing-fees.shtml) for details of these charges.	USD

G. Any other fee as may be applicable	USD
H. Total primary fees applicable = A+B+C+D+E+F+G	USD

* There will be no refund of the application fee and service charges by the Embassy/ Consulate or CKGS in case of withdrawal of application/passport by the applicant post its submission.

I. Application for return of documents by FedEx Courier Service	USD 15.00
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I hereby place my order with CKGS to send documents by courier to the address mentioned below. The service agreement is governed by the general terms and conditions of CKGS and FedEx Standard terms and conditions. I have read the terms and conditions, have understood them and hereby agree to them.

***Please print your complete postal address where you need the completed application to be returned to enclosed it with other documents pertaining to your application to avoid delay and submit it with CKGS.**

Address: _____
 _____ **Zip Code** _____

J = Total Fees payable: H + I	USD
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Application Payment for the total amount mentioned above in 'J'.

Money Order / Cashier's Check should be in favor of "Cox & Kings Global Services USA LLC"

Payment Details (Money order / Online Transfer / Cashier's Check Details):

Date: _____

Signature: _____